

Special Emergency Meeting
November 22,2025

Board Members

Thomas J Stokes	Supervisor
Richard Looft	Councilperson
Kenny Mennig	Councilperson (Absent)
Nell Ziegler	Councilperson
Brenda Goff	Councilperson
Janice Sebring	Town Clerk

Others Present: James Stokes, Attorney for the Town

The meeting was called to order at 8:30 am by Supervisor Stokes with the Pledge of Allegiance to the Flag.

Due to the Resignation of Highway Superintendent Daniel Davies is currently a vacancy in the office of Town Highway Superintendent. With winter weather already; a factor and only one Highway Department employee, the Town Supervisor has called this emergency special meeting of the Town Board in order to establish an interim plan for operation of the Highway Department and to protect public safety,

Resolution #95-2025

Executive Session

A motion was made of Supervisor Stokes seconded by Richard Looft to move into executive session for the purpose of discussing particular potential employees and for attorney -client privilege.

Resolution #95-2025 Was adopted and the Board entered executive session at 8:35 am.

Resolution # 96-2025

Return from Executive session

A motion was made of Supervisor Stokes and seconded by Brenda Goff to return to regular session. Resolution #96-2025 was adopted . Regular session returned at 8:52am. No action was taken in executive session.

Resolution # 97-2025

Resolved that Eddie L Mennig, of Rich Road in the Town of Smithfield, be appointed as Acting Highway Superintendent at \$30.00 per hour with no benefits. Effective immediately. This is a temporary ,part time benefits with the intention that Mr.Mennig will determine the hours he needs to devote to the position to effectively manage the Highway Department.

On a motion of Supervisor Stokes seconded by Councilperson Goff Resolution 97-2025 was adopted by roll call vote:

Supervisor: Stokes Aye

Councilpersons:

Nell Ziegler Aye

Richard Looft Aye

Brenda Goff Aye ,

Resolution # 98-2025

Resolved that Daniel Richardson be hired as full time laborer in the Highway Department @ \$16.00 per hour with benefits according to the Town's employment policies. This is a probationary hire for a period of 12 months. Start date: November 24, 2025

On a motion of Supervisor Stokes seconded by Councilperson Ziegler
Resolution 98-2025 was adopted by roll call vote:

Supervisor: Stokes Aye

Councilpersons:

Nell Ziegler Aye

Richard Looft Aye:

Brenda Goff Aye ,

Resolution #99-2025

Resolved that Walter Stokes, of Brooks Road in the Town of Smithfield be hired as a temporary, part time, Motor Equipment Operator/Mechanic for the Highway Department.

@ \$28.00 per hour and no benefits. Start date: November 24, 2025, with hours to be determined by the Acting Highway Superintendent.

Resolution 98-2025 was adopted by roll call vote:

On a motion of Supervisor Stokes seconded by Councilperson Goff

Supervisor: Stokes Aye

Councilpersons:

Nell Ziegler Aye

Richard Looft Aye

Brenda Goff Aye ,

With no further business, on a motion made by Supervisor Stokes, seconded by Councilperson Brenda Goff, the meeting was adjourned at 9:20 am. Carried unanimously.

Respectfully Submitted,

Janice Sebring

Town Clerk