

November 11, 2025

Minutes for the Regular Meeting of the Town Board of the Town of Smithfield held November 11, 2025, at the Smithfield Community Center commencing at 7:00 p.m.

Present:

Supervisor Thomas J Stokes
Councilperson Brenda Goff
Councilperson Nell Ziegler
Councilperson Kenny Mennig
Councilperson Richard Looft
Highway Superintendent Daniel Davis
Town Clerk Janice Sebring
Deputy Betsy MacArthur
Codes Officer Larry Cesario

Others Present: Dorothy Willsey, Linda Mulford, Township Attorney; J. Stokes, Jeff and Elysia West.

Pledge of Allegiance

Resolution #84-2025

Approval of Minutes of October- 2025

On a motion of Councilperson Brenda Goff seconded by Councilperson Nell Ziegler

Resolution #84-2025 was adopted:

Ayes: 5– Supervisor Stokes, Councilpersons: Brenda Goff, Kenny Mennig, Richard Looft and Nell Ziegler

Nays: 0

Resolution #85-2025

Supervisors Monthly Report- October-2025

Receipts and Payments for October- 2025 were read and filed

General Fund Revenues totaled \$2,735.64 expenditures of \$23,201.41

Streetlight Revenues totaled \$20.62 Streetlight expenditures totaled \$203.89

Highway Fund Revenues totaled \$1597.48 with expenditure of \$51,163.34

Profit and Loss Budget vs Actual Budget was presented for both General and Highway Funds for January- October 2025

On a motion of Councilperson Nell Ziegler seconded by Councilperson Brenda Goff

Resolution #85-2025 was adopted

Ayes:5– Supervisor Stokes, Councilpersons: Brenda Goff, Kenny Mennig, Richard Looft and Nell Ziegler

Nays:0

Resolution #86-2025

Town Clerks Monthly Report-

Receipts and Payments for October 2025 were read and filed.

Total State, County and Local Revenues totaled \$970.20, Local Shares Remitted totaled \$882.33

On a motion of Nell Ziegler, seconded by Councilperson Brenda Goff

Resolution #86-2025 was adopted:

Ayes5– Supervisor Stokes, Councilpersons: Brenda Goff, Kenny Mennig.

Richard Looft and Nell Ziegler

Nays:0

Codes Enforcement Report- Report was reviewed and filed.

Codes enforcement detailed required efforts to contact land owners on Swamp Rd and South Butler Rd. in an effort to maintain town ordinances for materials storage

Planning Board- No Report

Zoning Board- 2 variances for ZBA; upcoming. The Zoning Board is seeking members. 3 vacancies

Highway- Superintendent Davis Transfer \$10,000 from 5110.4 winter budget

Public Courtesy of the Floor-

Dorothy Willsey Requested support for a designation for funding from, Network to Freedom Initiative. She provided an 'Owner Concurrence letter' Needing a signature and seal.

Jeff and Elysia West, Seeking a variance in the town code to add a residence beyond the current 500 foot set back. Inquiring about the process.

New Business

Linda Mulford requested permission to renovate the town court with wood flooring . Discussion included availability for funds in the town budget and assistance in installing the project. Need cost estimate and materials list. Permission was granted to proceed with the project.

A Local Law Amending the Town of Smithfield Subdivision Regulation.

Town Attorney Jim Stokes addressed the need for a public hearing to amend the current code set back.

Allowing a 600 foot set back with a 60 foot wide subdivision to accommodate a residence to be built on the back of a lot. Public hearing to be held December 9, 2025 @ 7:10pm

Old Business- Councilperson Nell Ziegler explained,

The New York Forward Grant application did not advance in the award process. However, we are encouraged to apply for the Upstate Revitalization Initiative (URI) grant application. This less competitive funding would focus on "get the town visit ready" for the Harriet Tubman Corridor that is coming. The money would be used for building upgrades and visitor facing areas, sidewalks and building restorations. Also, Cazenovia EDR group are consultants to Liberty Renewals, of the Hoffman Falls Wind Mill Project. The consultants are collecting proposals from 4 townships impacted by the construction and maintenance of the windmills. The proposals are for funding to mitigate negative impact from the project. Our historic designation qualifies this township as a priority concern. .

RESOLUTIONS:

Resolution: # 87-2025

Payment of Claims

On a motion of Supervisor Stokes seconded by Councilperson Brenda Goff

Resolution #87-2025 resolved that bills be paid on abstract #11 in the following amounts

General Fund Vouchers # 116-124 in the amount of \$ 3,037.19

Highway Fund Vouchers # 86-94 in the amount of \$ 3,896.96

Pre-Pays \$ 1,817.80

Resolution #86-2025 Was adopted 5 Ayes; Supervisor Stokes, Councilperson Brenda Goff, Kenny Mennig, Nell Ziegler and Richard Loof

Nays:0

Resolution # 88-2025

Executive Session

A motion was made of Supervisor Stokes seconded by Kenny Mennig to move into executive session to discuss employment.

Resolution #88-2025 Was adopted and went into session at , 8:40 pm

Resolution # 89-2025

Return from Executive session

A motion was made of Supervisor Stokes and seconded by Brenda Goff to return to regular session.

Resolution #89-2025 was adopted . Regular session returned at 9:01pm.

Resolution #90-2025

Adopt preliminary 2026 Town Budget with the following modification

	From	To
DA3410.4 Fire Protection	125,000.00	134,450.00
A5010.1 Personal Services	63,066.00	66,792.00
HighwayEstimated Unexpended Bal	15,000.00	19,000.00

On a motion of Supervisor Stokes seconded by Councilperson Goff

Resolution #90-2025 Adopts the preliminary 2026 town budget as the Fiscal Year 2026 Adopted Town Budget was adopted by Roll Count

Supervisor: Stokes Aye

Councilpersons:
Nell Ziegler Aye
Richard Looft Aye
Kenny Mennig Aye
Nell Ziegler Aye ,

Resolution #91-2025 Acknowledging introduction of a Local Law to amend the Town of Smithfield Subdivision Regulation and calling for a public hearing on December 9th ,2025 at 7:10 pm.

On a motion of Supervisor Stokes seconded by Councilperson , Brenda Goff
Resolution #912025 Was adopted by roll call

Supervisor Stokes Aye
Councilpersons:
Nell Ziegler Aye
Richard Looft Aye
Kenny Mennig Aye
Nell Ziegler Aye

Resolution #92-2025 Authorizes Supervisor Stokes to enter into a contract with the Village of Hamilton for Salt Brine.

On a motion of Councilperson Ziegler seconded by Goff
Resolution # 92 was adopted by Roll Count

Supervisor Stokes Aye
Councilpersons:
Nell Ziegler Aye
Richard Looft Aye
Kenny Mennig Aye
Nell Ziegler Aye

Resolution #93-2025 Authorizes Budget Modifications to the 2026 Budget

	From	To
Highway DA5110.4 General Repairs Cont Exp	60,000.00	50,000.00
DA5142.4 Snow Removal Cont Exp	<u>60,000.00</u>	<u>70,000.00</u>
Control Total	10,000.00	10,000.00

Resolution #94-2025

With no further business, on a motion made by Supervisor Stokes, seconded by Councilperson Nell Ziegler, the meeting was adjourned at 9:05 p.m. Carried unanimously.
Respectfully Submitted,

Betsy MacArthur
Smithfield Town Clerk-elect