

March 10, 2026

Minutes for the Regular Meeting of the Town Board of the Town of Smithfield held March 10, 2026, at the Smithfield Community Center commencing at 7:00 p.m.

Present:

Supervisor	Thomas J Stokes
Councilperson	Brenda Goff
Councilperson	Nell Ziegler – absent
Councilperson	Ken Mennig
Councilperson	Richard Loofft
Highway Superintendent	vacant
Town Clerk	Betsy MacArthur

Resolution #30-2026

Approval of Minutes of February 2026

On a motion of Councilperson Brenda Goff, seconded by Councilperson Loofft

Resolution 30-2026 was adopted:

Ayes: 4 – Supervisor Stokes, Councilpersons: Brenda Goff, Ken Mennig and Richard Loofft

Nays: 0

Resolution #31-2026 Supervisor report:

On a motion of Supervisor Stokes seconded by councilperson Goff

Receipts and payments for February 2026 were read and filed.

General Funds Revenues totaled \$280,667.72 Expenditures \$23,383.48

Streetlight Revenues totaled \$2,714.96 Expenditures \$203.89

Highway Revenues totaled \$360,552.56 Expenditures \$28,590.02

Street Fire Revenue \$134,450.00 Expenditures \$134,450.00

On a motion of Supervisor Stokes , seconded by Councilperson Loofft

Resolution #31-2026 was adopted :

Ayes -4 Supervisor Stokes, Councilperson ; Mennig , Loofft , Goff

Nay-0

Resolution #32-2026

Town Clerks Monthly Report-

Receipts and Payments for February 2026 were read and filed.

Total State, County and Local Revenues totaled \$345.00 and the Local Shares Remitted totaled \$338.00

On a motion of Supervisor Stokes, seconded by Councilperson Mennig

Resolution #32-2026 was adopted:

Ayes: 4 – Supervisor Stokes, Councilpersons: Brenda Goff, Mennig, and Richard Loofft

Nays: 0

Codes Enforcement Report- Report was reviewed and filed.

Planning Board- no report

Zoning Board- no report

Highway- no report;

Public Courtesy of the Floor- Charlie O'Hara, Dan Richardson, Josh Boyden.. These residents joined the meeting to ask questions about the upcoming 2026 elections on November 3.. The Highway Superintendent position is open for election. At the same time the Town of Smithfield is submitting a proposal to make the position an Appointed one. This proposal will also be voted on during the November 3, 2026 elections.

Old Business-

The county has a mandate that each township needs to have a .gov address for a website. Our township has its own web page ; **townofsmithfield.com**, Because our township population is low they will excuse us from the mandate and simply put our webpage (.com) as a link. On the **.gov address**.

New Business- No new business

Resolution #33-2026 Payment of Claims

On a motion of Richard Looft seconded by Brenda Goff , resolved the bills be paid on abstract #3 in the following amounts

General Fund	Vouchers #30 to 43	in the amount of	\$	8,348.02
Highway Fund	Vouchers #21 to 28	in the amount of	\$	12,878.50
Pre-Pays			\$	931.77

Resolution #33-2026 was adopted

Ayes 4- Supervisor Stokes Councilpersons Mennig, Brenda Goff, Richard Looft
Nay -0

RESOLUTIONS:

Resolutions: #34-2026 Highway Superintendent position to appointed.

Introduction of "A Local Law Changing the Office of Highway Superintendent from Elective to Appointive in the Town of Smithfield and to schedule a public hearing on said proposed local law changing the office of Highway Superintendent of the Town of Smithfield from elective to appointed. See attached.

Resolution #34-2026 was adopted by Roll Call Vote:

Supervisor	Thomas Stokes	Aye
Councilperson	Nell Ziegler	absent
Councilperson	Brenda Goff	Aye
Councilperson	Richard Looft	Aye
Councilperson	Kenny Mennig	Aye

Resolution #35-2026

On a motion of Supervisor Stokes, seconded by councilperson Looft, Which authorizes the Town of Smithfield to put up multiple signs about axles on trucks, as per Consolidated Highway law.

The motion #35-2026 was adopted by roll call

Supervisor	Thomas Stokes	Aye
Councilperson	Nell Ziegler	absent
Councilperson	Brenda Goff	Aye
Councilperson	Richard Looft	Aye
Councilperson	Kenny Mennig	Aye

Resolution # 36

On a motion from Supervisor Stokes Allows the Smithfield Community Center to be used by the Peterboro Methodist Church, free of charge, On April 4th 2026. The event will include, An easter egg hunt and April 5th service on the green.

The motion #36-2026 was adopted by roll call

Supervisor	Thomas Stokes	Aye
Councilperson	Nell Ziegler	absent
Councilperson	Brenda Goff	Aye
Councilperson	Richard Looft	Aye
Councilperson	Kenny Mennig	Aye

On a motion of Supervisor Stokes, seconded by councilperson Goff, To enter Executive Session for the discussion of Personnel.

Ayes 4- Supervisor Stokes Councilpersons Mennig, Brenda Goff, Richard Looft
Nay -0

Executive session commenced at 8:04 pm.

On a motion of Supervisor Stokes , seconded by councilperson Looft,, to end the executive session. At 8:41

Ayes 4- Supervisor Stokes Councilpersons Mennig, Brenda Goff, Richard Looft
Nay -0

With no further business, on a motion made by Supervisor Stokes, seconded by Councilperson Richard Looft, the meeting was adjourned at 7:39pm. Carried unanimously.

Respectfully Submitted,

Betsy MacArthur
Town Clerk

RESOLUTION No. 34-2026

**OF THE TOWN BOARD
OF THE TOWN OF SMITHFIELD**

WHEREAS, there has been introduced before this Board a proposed local law No. 2026-1 of the Town of Smithfield, entitled “A Local Law Changing the Office of Highway Superintendent from Elective to Appointive in the Town of Smithfield” which would, effective January 1, 2027 and subject to a mandatory referendum, abolish the office of elected Highway Superintendent and create a new appointed Highway Superintendent office who would serve at the pleasure of the Town Board of the Town of Smithfield; and

WHEREAS, pursuant to Municipal Home Rule Law Section 10(1)(ii)(a)(1), Town are permitted to adopt local laws relating to the mode of selection and term of office of its officers and employees; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Smithfield, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED, that the enactment of proposed Local Law 2026-1 is an unlisted action, that there are no other involved agencies for purposes of SEQR review; and it is hereby further

RESOLVED, that this Town Board shall conduct a public hearing as to the enactment of proposed Local Law 2026-1 at the Smithfield Community Center in the Town of Smithfield on

April 14, 2026 at 7:00 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

DATED: March 10, 2026

addendum resolution #34-2026

Town of Smithfield

Proposed Local Law 2026-1

**A LOCAL LAW CHANGING THE OFFICE OF HIGHWAY
SUPERINTENDENT FROM ELECTIVE TO APPOINTIVE IN
THE TOWN OF SMITHFIELD**

BE IT ENACTED by the Town Board of the Town of Smithfield as follows:

Section 1. Purpose.

The Town Highway Superintendent for the Town of Smithfield is now and always has been elective. The Town Board of the Town of Smithfield has been presented with a question as to whether it would be desirable to change the office of Highway Superintendent in the Town of Smithfield from an elective position to an appointive position. The purpose of this local law is to effect such change. Said change would be subject to a mandatory referendum. Therefore, an additional purpose of this local law is to place on the November 3, 2026 general election ballot, a referendum item which allows the electors of the Town of Smithfield to decide if they wish to have an appointed, rather than an elected, Highway Superintendent, who would serve at the pleasure of the Town Board.

Section 2. Authority.

Pursuant to Municipal Home Rule Law Section 10(1)(ii)(a)(1), Towns are permitted to adopt local laws relating to the mode of selection and term of office of its officers and employees.

Section 3. Elected Highway Superintendent Abolished.

Effective January 1, 2027, the elected office of Highway Superintendent in the Town of Smithfield is hereby abolished.

Section 4. Appointed Highway Superintendent Created.

Effective January 1, 2027, the Highway Superintendent in the Town of Smithfield shall be appointed by the Town Board.

Section 5. Term of Office.

The appointed Highway Superintendent in the Town of Smithfield shall serve at the pleasure of the Town Board.

Section 6. Supercession.

Pursuant to sections 10(1)(ii)(a)(1) and 10(1)(ii)(d)(3) of Municipal Home Rule Law, this local law shall supercede Town Law section 20(1)(b) with respect to the mode of selection of the Highway Superintendent in the Town of Smithfield and shall also supercede Town Law section 24 with respect to the Term of Office of the Highway Superintendent in the Town of Smithfield.

Section 7. Mandatory Referendum.

Pursuant to Municipal Home Rule Law section 23(2)(e), this Local Law shall be submitted for approval to the electors of the Town of Smithfield at the next general town election to be held on November 3, 2026.

Section 8. Effective Date.

This local law shall be effective upon filing with the Department of State after approval by a majority of the electors voting thereon in accordance with the requirements of section 27 of the Municipal Home Rule Law.

